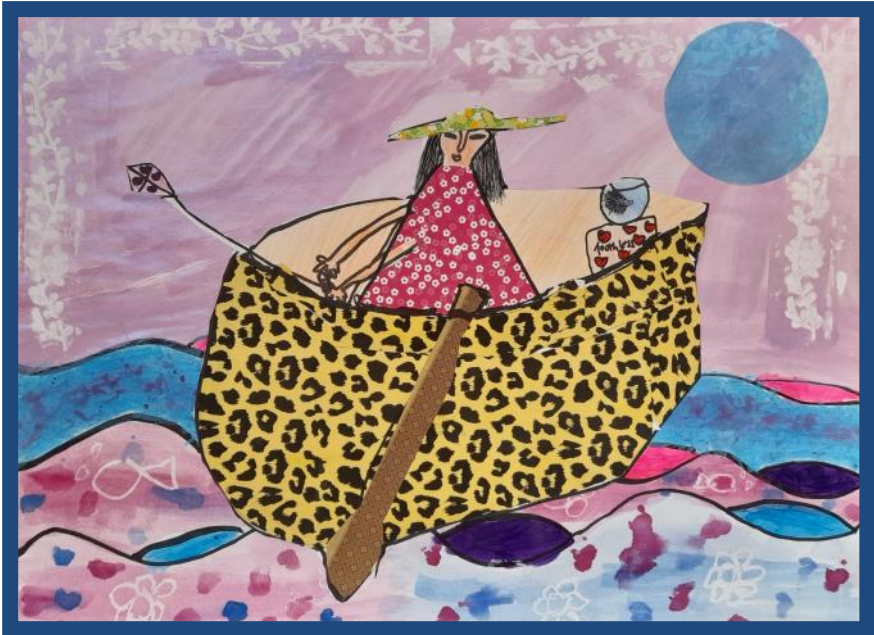


**KARRIDALE PRIMARY SCHOOL**

*An Independent Public School*

# **Information Booklet 2024**



**Artist** Florence O'Shea



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## ***Our Vision***

*We create a safe and friendly learning environment  
where all children thrive and succeed*



## ***Kaya and welcome to Karridale Primary School***

*An Independent Public School*



*growing through learning  
active bodies, healthy minds*

*At our school, highly experienced and committed staff, together with parents and members of the wider community, strive to create interesting and relevant programs for all children.*

*Through knowing each child's strengths and interests, we adapt learning opportunities to meet individual needs.*

*Ours is a school where children thrive and succeed. Our motto 'Growing through learning, active bodies and healthy minds' is at the forefront of everything we do.*

*We promote a learning environment that develops health, well being, resilience and independence.*

*We provide a quality education where cubbies are possible, happy memories are created and children leave with confidence about their future at high school.*

Fiona Cormack  
PRINCIPAL

**We acknowledge the traditional owners of this land that our school is on, the Wadandi Aboriginal people. We acknowledge and respect their continuing culture and the contribution they make to this beautiful area in which we all live. We pay our respects to their Elders past, present and emerging.**



## Contact Us

### Address

12612 Bussell Highway | Karridale WA 6288

### Phone

(08) 9781 5150

### Office Hours

8am - 4pm

### Email

karridale.ps@education.wa.edu.au

### Website

www.karridaleps.wa.edu.au

### Principal

Fiona Cormack (MON—FRI)

e Fiona.Cormack@education.wa.edu.au m 0418 913 076

### Manager Corporate Services (MCS) Nichelle Dodd (MON, THU, FRI)

e Nichelle.Dodd@education.wa.edu.au

### School Officer Louise van Vliet (TUE, WED, THU)

e Louise.vanvliet@education.wa.edu.au

## At Our School We Value:

- Respect and concern for others and their rights.
- Pursuit and knowledge and commitment to achievement of potential.
- Self-acceptance and respect of self.
- Social and civic responsibility.
- Environmental responsibility.
- Our values are enacted through the promotion of our school virtues of:

Connection  
Responsibility

Resilience  
Inclusivity

Friendliness  
Kindness

Courtesy  
Creativity

Caring  
Respect

## School Board 2024

**Chair:** John Wilson    **Principal:** Fiona Cormack

**Parent Reps:** Kristy Hathaway, Nanette O'Connor, Dannielle Owen

**Community Reps:** Margaret Martin, John Wilson

**Staff Reps:** Jane Jasper, Natalie Mulvey, Robyn Dennis

## Our School Supports



# Contents

## School Structure & Important Dates

- School Staff
- School Terms
- Kindy Days
- School Hours

## Administration

- Arrive and Depart School
- Attendance and Absences
- Cash Payments to School
- Dogs
- Emergency Contacts
- Enrolment
- Excursions
- Kindergarten
- Pre-primary to Year 6
- School Bus
- Sports Factions
- Valuables and Mobile Phones
- Visitors

## Communication

- Assemblies
- Connect
- E-Newsletters
- Notice Boards
- Parent / Teacher Meetings
- Reporting to Parents
- Talking with My School
- Term Planners
- Website

## Curriculum

- Digital and Design Technologies
- Library
- Music
- Physical Education
- PEAC

## Education and Learning

- Helping My Child Learn
- Redefining “Homework”
- Parents as Partners
- School Business Plan 2021-2023

## Contribution and Charges

- Payment Options
- Refunds of Contributions and Charges

## Events and Activities

- Awards + Graduation
- Excursions + Incursions

## Health and Wellbeing

- Accident or Illness
- Bushfire Plan
- Community Health Nurse in Schools
- Emergency Contact Form
- Hat Policy—Sun Protection Policy
- Head Lice
- Health Care Plans
- Interschool Sports
- Medication
- Physical Activity
- Positive Student Behaviour Plan
- Rapids Landing Dental Therapy Centre
- School Chaplain
- School Psychologist
- Students at Risk of Not Reaching their Potential

## Parent Involvement

- Canteen
- Morning Reading Program
- P&C
- School Board
- Volunteers

## School Dress Code

- Background
- Dress Requirements
- Faction Sports
- Excursions
- Lost Property
- Non Compliance with Dress Requirements

## Personal Use Items

- Kindy & Pre-primary
- Year 1, 2, 3
- Year 4, 5, 6

# School Structure & Important Dates

## School Staff 2024

TEACHERS		SCHOOL SUPPORT	
Principal	Fiona Cormack	Mgr Corp Services	Nichelle Dodd
Kindy - PP	Maria McGill	School Officer	Louise van Vliet
		Library Officer	Lexie Elson
Year 1, 2, 3	Matt Gould (Mon—Wed) Kiran Gibbon (Thu—Fri)	Ed. Assistants	Megan Blechynden Lexie Elson Jane Jasper Michelle Mottershead
Year 4, 5, 6	Nat Mulvey (Mon—Thu) Matt Gould (Thu—Fri)	Chaplain	Sharon Doyle
Italian	Marian Grapes (Tue)	Cleaner	TBC
Classical Guitar	Bruce Godden (Wed)	Gardeners	Louise Flintoff Dave Gripton
School Psych	Debra Anderson TBC		

## School Terms 2024 (*student days*)

SEMESTER 1	Term 1	Wednesday <b>31 January</b> to Thursday <b>28 March</b>
	Term 2	Tuesday <b>16 April</b> to Friday <b>28 June</b>
SEMESTER 2	Term 3	Tuesday <b>16 July</b> to Friday <b>20 September</b>
	Term 4	Tuesday <b>8 October</b> to Thursday <b>12 December</b>

## Kindy Days 2024

Full Days	Monday & Wednesday (8.55am – 3.05pm)
Mornings	Tuesday (8.55am - 1.00pm) <i>No Kindy Thursday or Friday</i>

*\*For weeks 1 & 2 see page 7 for details of change of times*

## School Hours

8.45am	School bus arrives (Morning Reading in the Library)
8.55am	Enter class—bell goes
10.30am	<b>MORNING RECESS</b>
10.50am	Enter class—bell goes
12.20pm	<b>LUNCH</b>
12.40pm	Children dismissed from quadrangle for play
1.00pm	Enter class—bell goes
3.05pm	<b>CLASS ENDS</b>
3.10pm	School bus departs

# Administration

## • ARRIVE AND DEPART AT SCHOOL

We ask parents to drop their children at school **after 8.40am** and please be prompt to pick children up **at 3.05pm**. If a friend or relative is to collect your Kindergarten or Pre-primary child, then notify the school. Pre-primary and Kindergarten children are dropped off and picked up by an adult if they don't travel on the bus. Booster seats are available for loan, and can be signed out from the office for safe travel in cars.

### **\*Late arrivals and early departures**

Parents sign their children in/out on the student register in Admin office if they collect their children during the day, or if their child arrives after school has begun.

## • ATTENDANCE AND ABSENCES

All students are required to attend school unless they are sick. Please notify the school to explain all absences (*sick, appointments etc*). You can notify us by: phone, a written note, email, absence note via Connect, or in person from the Parent/Carer.

Children who are absent more than 10% of the term, (*eg 1 day per fortnight*), are at risk of not reaching their potential, **no matter the reason for the absence**. Please ensure family plans enable your child to attend regularly. Regular attendance (90% or above) is vital for all children to succeed in all aspects of school, including academic, social and behavioural.

**\*Vacation approval** is from the Principal and is required for any holidays taken during term, **prior to departure**. We recommend family holidays take place during school holiday periods where possible.

## • CASH PAYMENTS TO SCHOOL

Money should be sent to school in a secure envelope, clearly labelled with your child's name and purpose of payment and sent to the front office.

## • DOGS

Our school is a dog free zone, so please no dogs on school grounds.

## • EMERGENCY CONTACTS

To maintain current records, please tell us of any change to:

- › Parents home, work or mobile phone numbers
- › Address
- › Emergency contact names and phone numbers
- › Doctor
- › Medical details, including allergies
- › Family Court matters

*Student Update Forms* are distributed in February and July. Even if there are no changes to your child's information please return the forms. Current emergency contact information is vital in an emergency, including events such as evacuation due to bushfire. Our school adheres to the Department of Education's Enrolment in Public Schools Policy. See also *Bushfire Plan page 12*.

## • ENROLMENT

*Application for Enrolment* can be made at the office. Accompanying the application we require a copy of your child's birth certificate, \*immunisation details and proof of address (*utilities account or rates notice*). \*When you enrol, your child's *Australian Immunisation Register (AIR) History Statement* must be 'up-to-date' and the AIR statement no more than two months old. Once accepted, the parent or guardian is asked to complete a detailed *Enrolment Form* prior to commencement.

## • EXCURSIONS

Excursions enrich and complement school-based learning. You will be given advance notice, including details of cost. Students require written parent permission and payment prior to attending excursions. Parents are to inform the school of any medical information change between returning forms to the school and the actual day of the excursion. All children are to be dressed as per school dress code (see *page 18*) and the exact requirements are also outlined on the excursion note.

## • KINDERGARTEN

The 2024 Kindy intake is for children born between **1 July 2019 to 30 June 2020**.

**Our Kindy days are:** ● Mon/Wed 8.55am - 3.05pm ● Tue 8.55am - 1.00pm

**In the first 2 weeks of school**, we offer half days to help children transition to Kindy life:

**Week 1** Wed 31 Jan 8.55am - 12.20pm

**Week 2** Mon 5, Tue 6, Wed 7 Feb 8.55am - 12.20pm

**Week 3** Usual hours start Mon, Wed 8.55am - 3.05pm, Tue 8.55am - 1.00pm

*\*\* If you wish your child to attend full-time Kindy from Week 1, please let Admin know.*

## • PRE-PRIMARY TO YEAR SIX

Pre-primary to Year Six students start school on **Wednesday 31 January 2024** full time.

## • SCHOOL BUS

The bus **arrives** at **8.45am** and **departs** promptly at **3.10pm**. Payne's Bus Service is the only bus that services our school and is provided by Carol and David Payne (0408 582 326 or 0466 652 162). Please notify the driver in writing if your child is to be dropped off at a different stop. If possible, contact the driver if your child will be absent for the day. Also notify the school, or driver, if you intend to pick up your child from school. Inappropriate behaviour on the bus is unacceptable and will be dealt with by the bus driver as we wish to keep everybody safe. Payne's Bus has seatbelts.

Pre-primary and Kindergarten children are welcome to travel on the bus. Parents of Kindergarten children can apply for a *Conveyance Allowance* for the year if they do not wish to use the bus.

To register for transport assistance visit **[www.schoolbuses.wa.gov.au](http://www.schoolbuses.wa.gov.au)** (P: 9326 2784, or 13 62 13, E: [schoolbus@pta.wa.gov.au](mailto:schoolbus@pta.wa.gov.au)). If you don't have internet access, you're welcome to use the school access. Requests for variations to school bus routes are completed on line and go directly to the School Bus Services.

## • SPORT FACTIONS

Students belong to one of two factions, *The Boomers* (blue) and *The Emus* (black). The Athletics Carnivals (Faction and Interschool) are held during Term 1.

## • VALUABLES and MOBILE PHONES

Students are to leave mobile phones or valuables at home. If a student does need to bring a mobile to school, we require the phone to be left at the office. Phones are to be switched off and not used in classrooms. Students found to be recording, distributing or uploading images or videos of students, parents or staff on school premises will be immediately suspended, as per the Department of Education policy.

## • VISITORS

All visitors and volunteers are to sign our visitors book in Admin on arrival and departure.



# Communication

## • ASSEMBLIES

Our Student Council run regular assemblies during the year, at 9am in the Undercover Area (UCA). Dates are promoted in newsletters, Connect and on term planners. Class assemblies (with performance items) are held during Term 2 and 3.

## • CONNECT

Connect is a safe and free communications platform developed by the Department of Education WA for staff, students and parents in public schools. You can log into Connect via any internet-connected device to access notices sent by the school, as either an email or a notification on your phone, and through the Connect app. Through Connect you can access newsletters, your child's reports and notices. You can notify the school of your child's absence via the Connect website (not the app).



## • E-NEWSLETTER—KARRIDALE CATCH-UP

*Karridale Catch-up* is published digitally on Fridays three times per Term usually in weeks 3, 6 and 9 via Connect.

## • NOTICE BOARDS

School and community notices are on boards outside the office and Rooms 1 and 4.

## • PARENT / TEACHER MEETINGS

Please make an appointment with your child's teacher if there is anything you wish to discuss. Please phone or email first to arrange a mutually agreeable time to meet. Please respect that before school is teacher preparation time and **impromptu meetings are not convenient**. Whilst parents may be used to speaking informally with the Kindy/ Pre-primary teachers, this daily contact is not always available. Teachers are keen to meet with you, so please don't hesitate to phone to make a time.

**Email addresses:** FirstName.Surname (*of staff member*) @education.wa.edu.au

eg. *Fiona.Cormack@education.wa.edu.au*

We welcome regular contact between home and school. Parent/teacher meetings are offered at the end of each semester, as part of our reporting to parents process.

## • REPORTING TO PARENTS

Written reports to parents are published twice yearly at the end of each semester. Reports are distributed via Connect, unless parents request a hard copy. At the end of Semester One, parent/teacher meetings are held as part of the reporting process. School position reports are also offered twice yearly where there are 10 or more students in their year level.

## • TALKING WITH MY SCHOOL

We are committed to responding promptly and helpfully to all enquiries. Contact us as soon as you have concerns. Talking to your child's teacher, or the principal, is the best place to start. Please contact the school to arrange an appointment. Or if you prefer, email, phone or write a letter.



## • TERM PLANNERS

Term Planners are sent home at the start of each term and are also available on Connect. Term planners outline events, activities and holidays for each term.

## • WEBSITE

[www.karridaleps.wa.edu.au](http://www.karridaleps.wa.edu.au).

# Curriculum

We value-add to our curriculum through many excursions and incursions each year to ensure the curriculum outcomes are linked to personal experiences for each child from Kindy to Year 6. We're always keen to form links with community groups.

With an emphasis on active bodies, healthy minds, we offer a variety of programs in Health and Physical Education. We provide a Visual Arts program P-6 and Italian lessons for students in Years 3-6.

## • DIGITAL AND DESIGN TECHNOLOGIES

The school is well resourced and design and digital technologies are used to enhance learning across the school. At present, students have access to iPads and laptops.

## • LIBRARY

We have a well resourced library collection with a wide range of books for all ages. Children require a library bag for borrowing items. All classes visit once a week on Wednesdays.

## • MUSIC

*Instrumental Music School Services (IMSS)* is a free program offered to students in Year 5 and 6 to study classical guitar during school. A visiting teacher attends once a week. The school has two guitars available for loan.

## • PHYSICAL EDUCATION

We promote health and well-being for all children with opportunities in: *swimming, football, netball, soccer, cricket, athletics, hockey, tennis and basketball*.

Our athletics faction sports day is in Term 1 over two days. Our school is a member of the Local Interschool Sports Association (LISA) where smaller schools come together.

Students from PP to Year 6 participate in the Department of Education Intern Swimming Program, usually in Term 4 in Margaret River.



## • PEAC (PRIMARY EXTENSION AND CHALLENGE)

The Region offers PEAC classes to selected numbers of very able students in Years 5-6. Regional testing is undertaken in Year 4 to select candidates who start in Year 5.

# Education and Learning

## • HELPING MY CHILD LEARN

**Establish Healthy Sleep Routines—  
What is a normal amount of sleep for a child?**

- › 3-6 years ..... 11 hours per night
- › 7-11 years ..... 10 hours per night
- › 12-17 years ..... 9 hours per night

**Reduced sleep time is directly related to lower academic performance. Children who are not getting enough sleep are more likely to:**

- › have speech and language difficulties
- › show hyperactivity/impulsivity
- › have problems with attention, calculation, problem solving and resilience.

Without enough sleep we simply can't function properly. Everyone knows how hard it is to concentrate and remember things when they are tired. Sleep is a learned behaviour, so poor sleepers can learn to become good sleepers. Helping your child to get a good night's sleep is one of the most important things you can do for your child each day!

## • REDEFINING “HOMEWORK”

**In the first years of schooling the best types of homework for young children and their parents include some time to:**

- › Relax and play and be creative at home and outside each day.
- › Read together and enjoy some parent child time.
- › Share a book from school each day (participate in our Home Reading Program).
- › Limit screen time to an hour a day.
- › Eat together as a family, as often as possible, without the TV or devices on so children are practising speaking, listening and sharing together.
- › Write, draw, create and construct things.
- › Play.

**To help your child view learning as part of life parents can:**

- › Promote independence and time management
- › Provide a place free of distractions
- › Avoid overscheduling after school activities
- › Assist, if necessary, and encourage
- › Read to, or with, your child
- › Sign Reading Diaries.

## • PARENTS AS PARTNERS

The staff at Karridale recommend 7 actions parents can take that are achievable, require minimum effort and organisation, are free to do, and go a long way to showing their children that school life is valued by parents.



## The 7 Actions:

1. Ensure children have adequate sleep and healthy snacks and lunches, to keep their energy levels up all day and to concentrate.
2. Have children arrive before school starts (8.40am or later) and are collected promptly at home time (3.05pm) after school.
3. Children attend school at least 90% of the time ie 5 or less days absent a term.
4. Complete home reading and sign journals daily.
5. Children come to school wearing shoes suitable for playing sport, a broad brimmed hat and a water bottle every day.
6. Read newsletters, school notes and respond in a timely manner to requests.
7. Clarify issues, as they arise. Make an appointment to discuss concerns and attend with an open mind. Checking information against an adult version is highly recommended. Be willing to act positively to resolve differences.

## • SCHOOL BUSINESS PLAN 2021-2023

A new Business Plan will be published in 2024 for 2024-2026.

### There are 3 Focus Areas:

#### 1. Provide every student with a pathway to successful learning

- All students with Individual Education Plans achieve at least 80% of the targets in their plans.
- All students are on track in the Early Years for continued success in school.

#### 2. Personal and social skills are strengthened to support health and wellbeing.

- **All students Years 3-6** report a strong growth mindset or growth mindset with some fixed ideas.
- **All students in Years 3-6** score at least 28 points or above in the connectedness to school survey.
- **By the end of Year 2** all students are rated as *often or consistently* in Reporting to Parents in these areas:  
*collaborates in group activities*  
*resolves conflict in a positive manner*  
*participates responsibly*
- **By the end of Year 6** all students are rated as *consistently* in Reporting to Parents in these areas:  
*shows courtesy and respect for the rights of others*  
*participates responsibly in social and civic activities*  
*cooperates productively and builds positive relationships with others.*

#### 3. Grow our sense of community

##### Use school opinion data to monitor a classes average results for:

- This school has a strong relationship with the local community, increases from a rating of 3.5
- The school looks at ways to seek improvement, maintains or increases rating of 4.1 or above.
- The school takes parents opinions seriously, maintains or increases a rating of 4.0 or above.

# Contributions and Charges 2024

DEFINITION	AMOUNT
<p><b>We notify families of our contributions and charges for the following year, at least two months before the start of the school year. The 2024 schedule has been approved by the 2024 Karridale School Board.</b></p> <p style="text-align: center;"><b>CONTRIBUTIONS K-6</b></p> <p>A Contribution is 'voluntary' and the funds collected are used towards the cost of materials, services and facilities used by students in their educational program. (Schools can request up to a maximum contribution of \$60 for Years K-6). For 2024, the School Board has approved the amount at \$45 per child attending the school. Contributions collected at this school assist in the provision of resources used in classes including: tissues, printing, the provision of technology resources, physical education resources and art equipment, some text books and other class resources.</p>	<b>\$45 per student</b>
<p style="text-align: center;"><b>CHARGES EXTRA COST OPTIONAL COMPONENTS</b></p> <p>The term <u>charges</u> refers to the provision of extra cost optional activities that are part of an education program not covered by contributions. Participation in these options will require payment. If you have problems paying for a particular event you are encouraged to discuss payment choices with the Manager Corporate Services.</p> <p>The estimated costs provided are at an upper limit and costs for the year <u>will not exceed</u> this amount. If a particular event isn't held within the school year, charges will not apply.</p> <p><b>2024 extra cost optional activities which have been approved by the School Board are:</b></p>	
<p><b>Swimming Lessons Year P-6 MAX COST PER STUDENT \$80.00</b></p> <p>Swimming lessons are usually offered in Term 4. Teachers are Department of Education staff. Funds collected are used towards the cost of the bus to and from Margaret River and the pool entry.</p>	<b>\$80</b>
<p><b>Excursions + Incursions K-6</b></p> <p>Excursions and Incursions are used to supplement learning experiences and are a valued component of our curriculum. Parents will be asked to pay prior to events.</p> <p><b>Excursions</b> are held off our school premises, examples include: Camp and Destination High School.</p> <p><b>Incursions</b> are held at school, examples include visiting: Theatre Groups, Puppet Shows, Dance Lessons, Musica Viva School</p>	Combined charge for incursions and excursions not to exceed  <b>\$100</b>
<p><b>Year 4, 5, 6 Camp MAXIMUM COST PER STUDENT \$150.00</b></p> <p>Actual cost may be less depending upon subsidies eg fundraising, school funds, P&amp;C funds etc. If payment of Camp costs is difficult, you are encouraged to discuss payment choices with the Principal or Manager Corporate Services.</p>	<b>\$150</b>
<p><b>Graduation T Shirts - Year 6</b></p> <p>T-Shirts are <b>ordered</b> for Year 6 students in Term 3. Students wear these shirts to school for the remainder of the year as part of their school uniform.</p>	<b>Up to \$55</b>
<p><b>Instrumental Music Year 5-6 (Cost is dependent upon individual supplier)</b></p> <p>A small number of students are offered tuition in classical guitar during Year 5 and 6. Parents are required to supply a guitar, music stand and footstool and the recommended music book. The school has available for loan three guitars, some footstools and music stands to support students accepting the offer to participate in the program, if required.</p>	<b>At individual purchase price</b>

DEFINITION	AMOUNT
<b>Talented/Gifted Students Programs MAX COST PER STUDENT \$45 / \$100 Primary Extension and Challenge (PEAC)</b> Students invited to attend various Talented and Gifted programs through the year may incur a charge. Programs may include excursions, camps and workshops. Students will be billed directly by PEAC Co-ordinator.	\$45 - \$100
<b>PERSONAL USE ITEMS</b> These items, (refer to Personal Items for Student Use lists on following pages), have been approved by School Board as being required by students for personal use in the educational programs provided by this school.  Refer to the list for each year level at the back of this booklet for 2024. Prices are not quoted, as they are dependent upon your chosen supplier.	Per supplier
<b>APPROVED VOLUNTARY COLLECTIONS</b> The following voluntary funding requests are approved by the School Board	
<b>Student Council Fundraising Activities</b> The Student Council generally organises a voluntary charitable collection activity each term. Children can participate voluntarily and generally bring a gold coin donation for collection for the nominated charity.	Approx \$10.00 for the year
<b>P&amp;C Membership</b> To be covered by insurance, volunteers need to be a financial member.	\$1 Per adult
<b>P&amp;C Voluntary Contributions</b>	\$15.00 per family
<b>School Photos</b> The P&C and/or school organise for class photos and at times individual and family photos to be taken each year, generally in September. Parents have the opportunity to purchase directly from the company providing the service at the market price and cost is dependent upon the products selected.	At market price

## • PAYMENT OPTIONS

**We prefer direct debit or cash (sorry, no EFTPOS)**

Please include your **child's name** and a **brief description**. Our bank details are:

**ACCOUNT NAME:** Karridale Primary School    **BSB:** 016 520    **Account No:** 4992 64442

Extra cost option charges and voluntary collections are collected as they arise throughout the year. However, full payment of the contribution amount, early in the year is appreciated. Extra cost option charges are expected to be paid in full prior to the activity. Please contact Manager Corporate Services if you wish to discuss a payment plan.

## • REFUND OF CONTRIBUTIONS AND CHARGES

Parents are entitled to a refund of any unused portion of the contributions and charges paid if their child transfers to another school prior to the end of the school year. Refunds will be arranged on your request and will be based on a pro rata amount each term.

**NOTE: All Contributions, Charges, Personal Use Items, Rates of Refunds and Additional Requests have been endorsed and approved by the School Board and comply with the current Education Act and Department of Education Policy.**

Fiona Cormack, PRINCIPAL

## Events and Activities

### • AWARDS AND GRADUATION

At school assemblies some students from each class are awarded *Certificates of Achievement* in academic or social areas of learning. In the last week of the school year, we host our *Awards and Graduation Ceremony*. The Year 6 students also have a special graduation event arranged for them at the end of Term 4 as part of the ceremony.

### • EXCURSIONS + INCURSIONS

A variety of education excursions/incursions are held during the year for all ages. Permission forms are sent to parents for every excursion. These forms are to be signed and promptly returned with any payment that may be required.

## Health and Wellbeing

### • ACCIDENT OR ILLNESS

Minor accidents are treated at school. In cases of more serious accidents, or if your child becomes ill, we will contact you. Please ensure that we have your current contact details. Having an emergency number to ring is most important. Children who are unwell before school should stay home. As only basic facilities are available at school for ill children, parents will be contacted to discuss their child's needs and asked to collect their child as soon as possible.

### • BUSHFIRE PLAN

#### Emergency response

Our **Standalone Bushfire Plan** is available from the Connect Library, **this plan includes:**

- **an Emergency response contact list** – a comprehensive list of phone contacts for emergency organisations.
- **an Incident management team** – onsite staff responsible for carrying out emergency procedures during a bushfire event. The Principal is responsible for coordinating the incident response to onsite or offsite locations.
- **a Bushfire response telephone tree** – contact details for relevant stakeholders.
- **consideration of Emergency equipment** - Identification of location and type of emergency equipment at our site.
- **a Bushfire preparation checklist** – completed annually to show that management activities have been actioned and to keep staff informed of their responsibilities.
- **a Bushfire action plan** – to identify Onsite safe locations (Undercover Area, Art Room or School Oval in event of a building fire) and Offsite evacuation locations (Augusta Community Hall or Margaret River Recreation Centre).

### • COMMUNITY HEALTH NURSE IN SCHOOLS

Community Health Nurses work in schools to promote healthy development and wellbeing. A major part of their work is focused on early intervention and the School Entry Health Assessment program. Community Health Nurses serve as a health contact point for children and their families, providing information, assessment, health counselling and referral. Services provided are free and confidential. The Community Health Service is provided from the *WA Country Health Service South West* at the Busselton Health Campus. If you have a concern about your child's health or development **ring** 9753 6475 or **email** [WACHS-SW.NaturalistePrimarySchoolNurses@health.wa.gov.au](mailto:WACHS-SW.NaturalistePrimarySchoolNurses@health.wa.gov.au)

## • EMERGENCY CONTACT FORM

Contact the office as soon as your details change. *Student Update Forms* are sent home at the start of Term 1 and 3. They must be completed and returned for our records and bushfire preparedness. Please return forms, regardless if details have changed or not.

## • HAT POLICY—SUN PROTECTION POLICY

Children are required to wear a broad-brimmed hat or they will be required to play in the shade. Children are expected to wear a hat during Physical Education classes and daily fitness sessions. Hats are needed daily at school. Sunscreen is recommended to be applied on days when UV is 3 or more.

## • HEAD LICE

We suggest parents check their children's hair regularly for nits/lice, and treat immediately if required. Please notify Admin if you have noticed lice/nits so we can promptly notify families. For information about management alternatives log on to [www.healthywa.wa.gov.au](http://www.healthywa.wa.gov.au) and search for "treating head lice".

## • HEALTH CARE PLANS

The parent's responsibility is to provide the school with adequate information regarding the details of a child's medical condition that may require action or treatment under emergency conditions. *Student Health Care Plans* may be required, and are available from Admin. Please note conditions on the enrolment form and keep us updated.

If your child needs medication to be administered by school staff then a *Student Health Care* form must be completed **including appropriate** information from the prescribing doctor. Medication is to be handed to the office staff for safe storage. All medications must be in a clearly labelled container showing: *name of drug, name of student, dose and frequency and expiry date*.

Please contact the Admin in February to check/update records, and thereafter as required throughout the year.

## • INTERSCHOOL SPORTS

Children from Years 1-6 compete with other small schools in the area, during Term 1.

## • MEDICATION

There are strict procedures we are required to follow in relation to the administration of medication. If your child requires medication during school hours, please bring it to the office and parents are required to sign the *Administration of Medication* form and possibly update Health Care Plans.

## • PHYSICAL ACTIVITY

Students have daily fitness activities, and need to wear suitable clothing and shoes for these sessions. A wide-brimmed, or legionnaire style, hat is required for sun protection. Parents are to supply sun-screen for personal use. A water bottle is essential each day.

## • POSITIVE STUDENT BEHAVIOUR PLAN

A summary of the plan is sent home in Term 1 and outlines the expectations. A copy of the full document is available on request from staff in the office.

## • RAPIDS LANDING DENTAL THERAPY CENTRE (RLDTC)

*Rapids Landing Dental Therapy Centre* provide free general dental health care to children aged 5 to 16 years, or until the end of year 11 (whichever comes first). The centre is open 8am-4pm, Monday to Friday and located at Rapids Landing Primary School at 42 Tonkin Boulevard. **9757 8211** or email **RapidsLandingDTC@health.wa.gov.au**



## • SCHOOL CHAPLAIN

Our school chaplain, Sharon Doyle, supports our focus on health and well-being. Our Chaplain shows care and concern and can connect people to additional resources when required. School chaplains are not counsellors and can't offer counselling services, but they can be a great support to families in need.

Participation in the school chaplain program is voluntary. Chaplains do not proselytise. Chaplains accept, respect and are sensitive to other's views, values and beliefs. Chaplains may be from any faith.

Sharon Doyle is available every Thursday and every second Wednesday. For questions, queries or appointments with Sharon please phone **9781 5150**.

## • SCHOOL PSYCHOLOGIST

A School Psychologist is provided by the Department of Education. His/her role is to assess students experiencing difficulties with learning and to make recommendations. To access the service, a referral is completed by the class teacher and/or Principal and this will take place after matters have been discussed with the parents. The School Psychologist for 2024 is Debra Anderson (TBC).

## • STUDENTS AT RISK OF NOT REACHING THEIR POTENTIAL

The school has in place procedures for the identification and planning of support needs for Students at Risk of not achieving their potential, including students with disabilities and diverse learning needs and gifted and talented students. A copy of the guidelines is available on request.

# Parent Involvement

## • CANTEEN—CIRCA 1883

The Karridale Primary School P&C aims to provide morning tea and lunch from the school canteen once a fortnight, dependent on the availability of volunteers. Menus are sent home prior. Lunch orders are placed in the box in Admin prior to canteen day. Payment can be made online to the P&C.

We promote healthy choices and our menu is compliant with the Healthy Food and Drink policy. Our canteen uses locally sourced, seasonal produce. The canteen is run by volunteers and to be involved please contact the office staff or a P&C member.



## • MORNING READING PROGRAMME

Established in 2005, the benefits of our Morning Reading Programme continue to promote reading fluency and pleasure. All children P-6 are expected to participate. Reading diaries are provided for children to record their nightly reading at home. Before school each day, children are encouraged to read aloud to a volunteer in the library after 8.40am. Milestones are built around the number of nights read. Children who reach 200 nights or more receive a trophy or a book voucher at the end of the year.

Parents are encouraged to volunteer to listen to children read in the library before school to ensure this routine continues into the future. All you need to do is turn up at the library and take a seat. Year 6 students can answer any questions you may have about the programme, as they are also present to listen to children read.

• **P & C (PARENTS AND CITIZENS ASSOCIATION)**

Our school is fortunate to have an active and supportive P&C Association that assists the school in many ways throughout the year. Parents are asked to support the P&C by attending meetings during the year, that are held at parent friendly times, such as after school. Membership is \$1 per adult and \$15 voluntary contribution per family.

Our P&C members welcome new parents and discussion, new ideas and input. The AGM will be held in Term 1 2024.

**P&C Committee**

<b>President</b>	Nanette O'Connor	<b>Book Club</b>	Donna McDonald
<b>Vice Pres</b>	Eline Wensveen-Coventry	<b>Canteen</b>	Dannielle Owen
<b>Secretary</b>	Dannielle Owen	<b>Treasurer</b>	Harriet Wren
<b>Executive</b>	Fiona Cormack, Kristy Hathaway	<b>Uniforms</b>	Kylie Gregory

**P&C Payments (eg uniforms, canteen, stationery items etc)**

The P&C accept direct debit, cheque or cash (sorry, no EFTPOS). Direct debit is the P&C's preferred option. Please include your **child's name** and a **brief description of the payment**. The P&C bank details are:

**ACCOUNT:** Karridale Primary School P&C **BSB:** 633 000 **Account No:** 154 038 079

Join the Karridale Primary P&C Facebook page to keep up with events.

• **SCHOOL BOARD**

The School Board represents the staff, students, parents and community in educational decision-making. Elected parents, staff, community members and the Principal form the School Board. The School Board takes part in establishing and reviewing the school's objectives, priorities and policy directions; promoting the school in the community; formulating codes of conduct and dress code; and advising the Principal regarding Religious Instruction.

The School Board generally meets twice a term, for an hour and a quarter each meeting. The first meeting for the 2024 year is a public meeting where the Annual Statement will be presented.

• **VOLUNTEERS—WORKING WITH CHILDREN CHECKS**

We thank all parents/guardians who generously volunteer their time and energy to support our school community. There are some changes to the Working with Children Check policy, to ensure the safety of children when we have volunteers in the school.

If you'd like to volunteer at our school, you will need to sign a 'Parent and Child Volunteer Declaration form' annually. You cannot volunteer if you have a **current** Working with Children **Negative Notice** or **Interim Negative Notice**. Volunteers are asked to sign in/out in the office when arriving and departing school.

These changes affect parents/guardians engaged in volunteer work. For example, you're considered a volunteer when you assist with activities like reading, excursions, canteen duties, helping at a sports carnival or carrying out P&C duties. You're not a volunteer when you pick up/drop off your child, observe events like school assemblies, or attend parent and teacher interviews.

# School Dress Code

Please label all clothing and items with your child's name.

## • BACKGROUND

Karridale Primary has dress requirements for students. These requirements are aimed at supporting all students to fully participate in all aspects of the curriculum daily. Our dress code is designed to: promote a positive image of our school, be affordable, comfortable, made from easy care fabrics, appropriate for activity and suitable for all body shapes.

With an emphasis on health and well-being, students need to be suitably dressed to participate in physical activity with sun protection every day. The dress code sets a standard that allows reasonable opportunity for self expression and takes into account diversity.

Exemptions and sanctions are managed according to principles of fairness, equity and consistency. Non-confrontational approaches assist in clarifying the reasons for objections to complying with dress requirements.



## • DRESS REQUIREMENTS

For daily wear at school may be any of the following:

- |  |  |
|--|--|
| <input checked="" type="checkbox"/> Royal blue polo shirt  | <input checked="" type="checkbox"/> Royal blue windcheater       |
| <input checked="" type="checkbox"/> Royal blue polo vest   | <input checked="" type="checkbox"/> Royal blue fleecy zip jacket |
| <input checked="" type="checkbox"/> Black skirt  | <input checked="" type="checkbox"/> Black pants                  |
| <input checked="" type="checkbox"/> Black shorts   | <input checked="" type="checkbox"/> Dress                        |
| <input checked="" type="checkbox"/> Royal blue hat (wide-brimmed) or legionnaire style, although a variation of this may be needed for some sport situations or when the hat poses a risk to safety during rigorous activity eg hats with long strings or stiff brims. |  |
| <input checked="" type="checkbox"/> Appropriate footwear for activity eg <u>sport shoes</u> are recommended.   |  |

Temporary exemptions may be provided informally when the dress requirements become impractical because of extreme weather conditions or a temporary health condition.

The P&C manages the purchase and distribution of these items with the school logo printed on them, for parents wishing to purchase items with the logo. The wearing of items with the school logo is encouraged. Reading folders, library bags, school bags and pencils cases printed with the logo are also available.

Second hand uniform items may be available through the P&C at minimal cost.

## • UNIFORM PAYMENTS TO P&C

We accept direct debit, cheque or cash (sorry, no EFTPOS). Direct debit is the P&C's preferred option. Please include your **child's name** and a **brief description of the payment**. The P&C bank details are:

**ACCOUNT:** Karridale Primary School P&C **BSB:** 633 000 **Account No:** 154 038 079

## • EXCURSIONS

All children are expected to be in school dress requirements for all excursions as specified in excursion notes when they are sent home.

## • FACTION SPORTS

There are two sports factions, The Boomers (blue) and The Emus (black). Either a royal blue or a black top (depending upon the faction the child is in), is required on the day of the Faction Carnival.

## • LOST PROPERTY

Please clearly label all water bottles, lunchboxes and uniform items, especially items children remove such as jackets and hats. A lost property box is located in the small room on entry to the library or enquire at Admin.

## • NON COMPLIANCE WITH DRESS REQUIREMENTS

All students are asked to meet dress requirements unless an exemption has been granted. Parents are asked to take responsibility for outfitting their children according to requirements. Enrolment is not conditional upon agreement.

Exemptions can be granted through the Principal in a formal or informal way. Students and their families who do not comply with the requirements are counselled and their concerns resolved where possible.

Sanctions do not include suspensions, exclusions or any approach which would inhibit participation in the student's educational program. Sanctions are limited to preventing the students from any activity in which the student would have represented the school, preventing the student from attending or participating in any school activity that, in the opinion of the Principal, is not part of the educational program.

## *Personal Use Items For Students*

**We aim to keep costs to a minimum. Please check consumable items at the end of each term and top up if necessary. Items are available from local newsagencies in Augusta and Margaret River or the P&C.**

Your children need the following items each school day to ensure participation in all programs.

- **HATS** To be sun-safe, students need a broad brim, or legionnaire style hat daily.
- **SCHOOL BACK PACKS (very sturdy and a good size).** Back packs with the school logo are available for **\$52.00**
- **Hats, backpacks** and other items are available from the P&C as listed. Payment for these items is to the P&C, please see details on page 17 of this booklet.

***Did you know...*** you can recycle all your old pens, textas and pencils? Just leave them these items at the Admin Office and we will recycle them at the Augusta Margaret River Shire on your behalf.



## — KINDY: PERSONAL ITEMS FOR STUDENT USE —

**Kindy students share stationery items, so please don't individually label**

- 1 hat broad brimmed/legionnaire style (P&C item - \$15) ..... ☐
- 1 library bag (named), to fit large library books (P&C item - \$12) ..... ☐
- 1 school bag, big enough to fit construction and large art work (P&C item - \$52)..... ☐
- 1 sunscreen kept in school bag (*Term 1 and 4*) *\*for children needing special sunscreen due to sensitive skin* ..... ☐
- 1 drink bottle ..... ☐
- 1 **change of clothes** to be left in student's school bag ..... ☐
- 1 black A3 art folder with plastic sleeves ..... ☐
- 1 packet of wide connector textas (**thick only**) ..... ☐
- 4 x glue sticks ..... ☐
- 1 x headphones with jack (*not Bluetooth*) ..... ☐

## — PRE-PRIMARY: PERSONAL ITEMS FOR STUDENT USE —

**Pre-primary share stationery items, so please don't individually label**

- 1 hat broad brimmed/legionnaire style (P&C item - \$15)..... ☐
- 1 library bag (*named*), to fit large library books (P&C item - \$12) ..... ☐
- 1 school bag, big enough to fit construction and large art work (P&C item - \$52) ..... ☐
- 1 sunscreen kept in school bag (*Term 1 and 4*) *\*for children needing special sunscreen due to sensitive skin* ..... ☐
- 1 drink bottle ..... ☐
- 1 **change of clothes** to be left in student's school bag ..... ☐
- 1 black A3 art folder with plastic sleeves ..... ☐
- 1 packet connector textas (**thick only**) ..... ☐
- 4 x glue sticks ..... ☐
- 1 x headphones with jack (*not Bluetooth*) ..... ☐
- 1 packet of 12 crayons (**wind up**) ..... ☐
- 3 blue formative pencils (**thick only**) ..... ☐
- 1 reading folder (P&C item - \$14) ..... ☐

## — YEAR 1, 2, 3 : PERSONAL ITEMS FOR STUDENT USE —

**Please mark all items clearly with your child's name**

- 1 hat broad brimmed/legionnaire style (P&C item - \$15) ..... ☐
- 1 library bag (*named*) - big enough to take large library books (P&C item - \$12) ..... ☐
- 1 reading/homework folder (P&C item - \$14) ..... ☐
- 1 x A4 document wallet (*maths sheets*) ..... ☐
- 1 pencil case (P&C item - \$12) ..... ☐
- 1 sun screen kept in school bag (*Term 1 and 4*) ..... ☐
- 1 drink bottle ..... ☐
- 1 x permanent black marker (*size 90*) ..... ☐
- 1 x 0.4 fine point black marker ..... ☐
- 1 x packet coloured pencils ..... ☐
- 6 x HB pencils (*lead – better quality easier to sharpen*) ..... ☐
- 2 x 2B lead pencils ..... ☐
- 1 x sharpener ..... ☐
- 2 x white erasers ..... ☐
- 1 x set of texta markers ..... ☐
- 2 x highlighter pens ..... ☐
- 1 x 30cm wooden ruler ..... ☐
- 1 x pair of scissors ..... ☐
- 4 x glue sticks ..... ☐
- 4 x whiteboard markers ..... ☐
- 1 x calculator (*large keys are better*) YEAR 2 and 3 ONLY ..... ☐
- 1 x headphones with jack (*not Bluetooth*) ..... ☐
- 1 x packet 12 thin wax crayons (*wind-ups or similar*) ..... ☐

***Some consumables, such as coloured pencils, may need replacing during the year.  
Please check with your child each term.***

## — YEAR 4, 5, 6: PERSONAL ITEMS FOR STUDENT USE —

**Please mark all items clearly with your child's name**

- 1 hat broad brimmed/legionnaire style (P&C item - \$15) ..... ☐
- 1 library bag named (P&C item - \$12) ..... ☐
- 1 reading/homework folder (P&C item - \$14) ..... ☐
- 4 x A4 document wallets ..... ☐
- 1 pencil case (P&C item - \$12) ..... ☐
- 1 sun screen kept in school bag (*Term 1 and 4*) ..... ☐
- 1 drink bottle ..... ☐
- 2 x permanent black marker (90) ..... ☐
- 3 x 0.4 fine point black marker ..... ☐
- 1 x packet coloured pencils ..... ☐
- 6 x HB lead pencils (will need to be replaced during the year) ..... ☐
- 2 x 2B pencils ..... ☐
- 1 x sharpener ..... ☐
- 2 x white erasers ..... ☐
- 1 x set of texta markers ..... ☐
- 2 x highlighter pens ..... ☐
- 1 x 30cm ruler ..... ☐
- 1 x pair of scissors ..... ☐
- 2 x glue sticks (*will need to be replaced during the year*) ..... ☐
- 6 x white board markers ..... ☐
- 1 x calculator (*large keys are better*) ..... ☐
- 1 x headphones with jack (*not Bluetooth*) ..... ☐
- 1 x art sketchbook A4 size (*only if new to the school or your old one is full*) ..... ☐

***Some consumables, such as coloured pencils, may need replacing during the year.  
Please check with your child each term.***



## USEFUL INFORMATION

### Education and School

- **My School Website:** [www.myschool.edu.au](http://www.myschool.edu.au) and [www.def.wa.edu.au/schoolsonline](http://www.def.wa.edu.au/schoolsonline)
- **Early Childhood:** <https://www.education.wa.edu.au/>
- **VacSwim:** [www.education.wa.edu.au/swimming-lessons](http://www.education.wa.edu.au/swimming-lessons)



### Health, Safety and Parenting Ideas

- **Asthma WA:** [www.asthmawa.org.au](http://www.asthmawa.org.au)
- **Australian Council on Children and the Media:** [www.childrenandmedia.org.au](http://www.childrenandmedia.org.au)
- **Be You:** [www.beyou.edu.au](http://www.beyou.edu.au)
- **Bushfire Ready:** [www.dfes.wa.gov.au/emergencywa/prepare](http://www.dfes.wa.gov.au/emergencywa/prepare)
- **Heart Foundation Healthy Eating:** [www.heartfoundation.org.au/healthy-eating](http://www.heartfoundation.org.au/healthy-eating)
- **Immunisation:** [www.healthywa.wa.gov.au/immunisation](http://www.healthywa.wa.gov.au/immunisation)
- **Kids Helpline:** [www.kidshelp.com.au](http://www.kidshelp.com.au) or **1800 55 1800**
- **Kidsafe WA Car Restraint & Accident Safety:** [www.kidsafewa.com.au](http://www.kidsafewa.com.au)
- **Lunch Box Ideas:** [www.nutritionaustralia.org/national/resource/packing-school-lunchbox](http://www.nutritionaustralia.org/national/resource/packing-school-lunchbox) and [www.waschoolcanteens.org.au/school-community/parents](http://www.waschoolcanteens.org.au/school-community/parents)
- **Parenting Information:** [www.raisingchildren.net.au](http://www.raisingchildren.net.au)
- **Quit Smoking:** [www.health.gov.au/topics/smoking-and-tobacco/how-to-quit-smoking](http://www.health.gov.au/topics/smoking-and-tobacco/how-to-quit-smoking)
- **Sunsmart:** [www.cancerwa.asn.au/cancer-prevention/sunsmart](http://www.cancerwa.asn.au/cancer-prevention/sunsmart)

### Environment and Sustainability

- **BirdLife WA:** [www.birdlife.org.au/locations/birdlife-western-australia](http://www.birdlife.org.au/locations/birdlife-western-australia)
- **Nature Conservation Margaret River:** [www.natureconservation.org.au](http://www.natureconservation.org.au)
- **Waste Sorted Schools:** [www.wasteauthority.wa.gov.au/wws/schools](http://www.wasteauthority.wa.gov.au/wws/schools)

### Services

- **School Bus Services (Save Your Seat):** [www.schoolbuses.wa.gov.au](http://www.schoolbuses.wa.gov.au) or (08) 9326 2784
- **Studiosity (free online tutoring for AMR shire library users):** Years 4-12 can connect to expert tutors, for one-to-one help, online assistance with for homework, assignments, exam preparation and study questions, from Sunday to Friday 1pm-10pm.  
**Step 1:** Go to: [www.amrshire.wa.gov.au/your-library-service](http://www.amrshire.wa.gov.au/your-library-service)  
**Step 1:** Click on the *Studiosity* logo  
**Step 2:** Enter your library card member number and click *Sign In*

# KARRIDALE PRIMARY SCHOOL



## SCHOOL BANK DETAILS

Please include your **child's name** and a **brief description**.

**ACCOUNT NAME:** Karridale Primary School

**BSB:** 016 520      **ACCOUNT NO:** 4992 64442

## 2024 SCHOOL DATES

SEMESTER 1		SEMESTER 2	
<b>TERM 1</b>	Wed 31 January - Thu 28 March	<b>TERM 3</b>	Tues 16 July - Fri 20 Sept
<b>BREAK</b>	Fri 29 March - Sun 14 April	<b>BREAK</b>	Sat 21 Sept - Sun 6 Oct
<b>TERM 2</b>	Tue 16 April - Fri 28 June	<b>TERM 4</b>	Tue 8 Oct - Thu 12 Dec
<b>BREAK</b>	Sat 29 June - Sun 14 July	<b>BREAK</b>	Fri 13 Dec - Wed 5 Feb 2025

## 2024 WA PUBLIC HOLIDAYS

DATE	DAY	HOLIDAY
1 January	Monday	New Year's Day
26 January	Friday	Australia Day Holiday
4 March	Monday	Labour Day
29 March	Friday	Good Friday
31 March	Sunday	Easter Sunday
1 April	Monday	Easter Monday
25 April	Thursday	ANZAC Day
3 June	Monday	Western Australia Day
23 September	Monday	King's Birthday
25 December	Wednesday	Christmas Day
26 December	Thursday	Boxing Day

## USEFUL CONTACTS

- **Payne's School Bus Service** Carol 0408 582 326 David 0466 652 162
- **Rapid's Landing Dental Therapy Centre** 9757 8211
- **Community School Health Nurse** 9753 6475
- **Margaret River Aquatic & Recreation Centre** 9780 620
- **Margaret River Senior High School** 9757 0700
- **Margaret River Library** 9780 5600
- **Augusta Library** 9780 5670



Karridale Primary School P 9781 5150

E [Karridale.ps@education.wa.edu.au](mailto:Karridale.ps@education.wa.edu.au)

[www.karridaleps.wa.edu.au](http://www.karridaleps.wa.edu.au)